

Susan Shirriff & Diana Cable

Sales Representatives

sutton-group bayview realty inc.

416-483-8000

**Buyer's Checklist - If you Own your Present home:**

| Call/Do   | Phone Number | Notes | Done |
|---|--------------|-------|------|
| <b>Book Movers</b> <ul style="list-style-type: none"><li>· Try to arrange your move on a day that is not right at the end of the month.</li><li>· Rates are sometimes less mid-month as it is less busy.</li><li>· You can choose to have your movers pack some or all of your move.</li><li>· It is a good idea to get several estimates from several different companies.</li></ul> |              |       |      |
| Arrange to have your gas, water and hydro meters read on the day you leave and have the bills forwarded to your new address.  |              |       |      |
| Gas   |              |       |      |
| Hydro   |              |       |      |
| Water   |              |       |      |
| Have your cable, telephone disconnected on the day of closing.  |              |       |      |
| Have your telephone disconnected on the day of closing.   |              |       |      |
| <b>Insurance</b> <ul style="list-style-type: none"><li>· You will have to arrange for insurance on your new home. The Seller's are responsible for insurance up to the day of closing.</li></ul>  |              |       |      |
| <ul style="list-style-type: none"><li>· If the <u>water heater</u> is rented, have the rental agreement transferred to the purchaser.</li></ul>   |              |       |      |
| <ul style="list-style-type: none"><li>· Have the <u>oil tank</u> read and</li></ul>   |              |       |      |

**Susan Shirriff & Diana Cable**

Sales Representatives

sutton-group bayview realty inc.

416-483-8000

|  |  |  |  |
|--|--|--|--|
| filled before your sale closes, and provide a receipt to your lawyer for adjustments on the sale.  |  |  |  |
| You will need to notify the following types of companies to change your address:   |  |  |  |
| · Post office – to ensure your mail gets forwarded   |  |  |  |
| Newspaper and magazine subscriptions;  |  |  |  |
| · Credit or loyalty cards (Visa, Mastercard, American Express, Diner’s Club, Bay, Zellers, Esso, Petrocan, Shell, Airmiles etc.)           |  |  |  |
| · It’s also a good idea to send out a group e-mail to your family and friends  |  |  |  |
| Your bank and any investment companies   |  |  |  |
| <b>At Your new Home</b>  |  |  |  |
| Make arrangements for your gas and electric utilities, water softener, telephone lines, cable TV etc to be connected on the day of closing |  |  |  |
|  |  |  |  |
|  |  |  |  |

Susan Shirriff & Diana Cable

Sales Representatives

sutton-group bayview realty inc.

416-483-8000

**Renter's Checklist - If you Rent your Present home:**

| Call/Do   | Phone Number | Notes | Done |
|---|--------------|-------|------|
| <b>Book Movers</b> <ul style="list-style-type: none"><li>· Try to arrange your move on a day that is not right at the end of the month.</li><li>· Rates are sometimes less mid-month as it is less busy.</li><li>· You can choose to have your movers pack some or all of your move.</li><li>· It is a good idea to get several estimates from several different companies.</li></ul> |              |       |      |
| <b>Call the following Company's to arrange for billing to come to you at your new address:</b>  |              |       |      |
| Gas   |              |       |      |
| Hydro   |              |       |      |
| Water   |              |       |      |
| Have your cable disconnected on the day of closing.   |              |       |      |
| Have your telephone disconnected on the day of closing.   |              |       |      |
| <b>Insurance</b> <ul style="list-style-type: none"><li>· You will have to arrange for insurance on your new home. The Seller's are responsible for insurance up to the day of closing.</li></ul>  |              |       |      |
| <ul style="list-style-type: none"><li>· If the <u>water heater</u> is rented, have the rental agreement transferred to the you.</li></ul>   |              |       |      |
| <ul style="list-style-type: none"><li>· Have the <u>oil tank</u> read and filled before your sale</li></ul>   |              |       |      |

**Susan Shirriff & Diana Cable**

Sales Representatives

sutton-group bayview realty inc.

416-483-8000

|  |  |  |  |
|--|--|--|--|
| closes, and provide a receipt to your lawyer for adjustments on the sale.  |  |  |  |
| You will need to notify the following types of companies to change your address:   |  |  |  |
| · Post office – to ensure your mail gets forwarded   |  |  |  |
| Newspaper and magazine subscriptions;  |  |  |  |
| · Credit or loyalty cards (Visa, Mastercard, American Express, Diner’s Club, Bay, Zellers, Esso, Petrocan, Shell, Airmiles etc.) |  |  |  |
| · It’s also a good idea to send out a group e-mail to your family and friends  |  |  |  |
| Your bank and any investment companies   |  |  |  |
| <b>At Your new Home</b>  |  |  |  |
| Make arrangements for the following to be connected on the day of closing.   |  |  |  |
| gas  |  |  |  |
| hydro  |  |  |  |
| water  |  |  |  |
| cable  |  |  |  |
| telephone  |  |  |  |