

**Susan Shirriff & Diana Cable**

Sales Representatives

sutton-group bayview realty inc.

416-483-8000

## Sellers Checklist

Your goal is for someone to fall in love with your home the way you did. Overall, have everything clean, fresh and airy. Remember, not everyone has the same taste in décor as you do – some people may prefer more family photos and heirloom items, some less. The simpler the better.

### Exterior

	Comments	Work Completed
House exterior in good repair		
House number easy to see		
Eavestroughs, down spouts and soffits painted and in good repair		
Garage/carport/ driveway clean and tidy		
Cracked or broken window panes replaced		
Lawns cut and raked; hedges and shrubs trimmed; gardens weeded and edged		
Leaves raked; walks swept; decks and patios cleared of leaves and debris		
Snow and ice cleared; walkways sanded or salted		
Doorbell works		
Door hardware in good repair		
Porch and foyer clean and tidy		

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**Interior - remember "the simpler the better"**

	Comments	Work Completed
Clutter put away		
Cracked plaster repaired		
Chipped paint touched up		
Door knobs and cupboard latches tight		
Furnace wiped down and cleaned		
Burned out light bulbs replaced		
Squeaky doors oiled		
Basements tidy		
Clutter put away		
Mirrors, fixtures and taps cleaned and polished		
Leaky taps and toilets repaired		
Seals around tubs, basins and toilets in good repair		
Floors cleaned, waste containers emptied		
Inside of cupboards and cabinets cleaned and neat		
Towels clean and matching		